

## **Scholarship Terms & Conditions**

All registrations are made subject to the terms and conditions as set out below:

Scholarship Application Deadline Date: Scholarships are awarded on a first-come, first-served basis and will be granted to qualified applicants until funds have been depleted.

Conference Email: [info@constellationnm.com](mailto:info@constellationnm.com)

Conference Website: [advocacyinactionm.org](http://advocacyinactionm.org)

Scholarship Questions: [Suzanne.Lopez@cvrc.nm.gov](mailto:Suzanne.Lopez@cvrc.nm.gov)

## **Scholarship Award**

If approved, the scholarship award covers attendance for the full conference. Applicants will receive a notification email with the status of your application. The email will include next steps, regardless of your acceptance status. You must complete the steps in the notification within 5 business days, or risk the award being rescinded.

## **Event Accommodations**

Scholarship funds may cover hotel accommodations up to three nights at the host hotel for those traveling more than 50 miles one way to attend the conference. It is the individuals' responsibility to make their own hotel reservations and secure the reservation with a credit card before the scholarship acceptance deadline date.

## **Travel**

Travel is not included in the scholarship award. It is the responsibility of attendees to make their way to the conference venue in adequate time. Constellation Consulting, LLC. is not liable for any delays or non-attendance resulting from delayed or suspended transportation. Directions to the conference venue can be found on the conference website and online registration confirmation. It is your organization's responsibility to cover round trip mileage and daily per diem. Please make sure to discuss these costs with your organization prior to attending the conference.

## **Declining or Canceling Your Scholarship**

Those wishing to decline their scholarship must contact Suzanne Lopez

[Suzanne.Lopez@cvrc.nm.gov](mailto:Suzanne.Lopez@cvrc.nm.gov) no later than one week prior to the conference.

Scholarship funds will then be awarded to the next applicant on the waitlist, if funding permitted.

Scholarship awards are not transferable.

Those wishing to cancel their scholarship, must submit a notice of cancellation to

[Suzanne.Lopez@cvrc.nm.gov](mailto:Suzanne.Lopez@cvrc.nm.gov) no later than one week prior to the conference.

Attendees who have been given scholarship funding and do not attend the conference will be responsible for conference payment in full.

## **Indemnity**

It may be necessary for reasons beyond the control of the conference organizers to alter the venue, content or the timing of the program. We will endeavor to keep you informed of such changes, but any reasonable changes to the conference format will not constitute a reason to refund the conference fee. In the event that the conference is canceled by the organizers, the registration fee shall be refunded in

full. The liability of the organizers shall be limited to that refund, and the organizers shall not be liable for any other loss, cost or expense, whatsoever caused, incurred or arising.

### **Security**

Constellation Consulting, LLC. is committed to ensuring that the submission of sensitive information, such as credit card details, is safe and secure. We employ reputable and reliable service providers to ensure that such information is protected. All information we hold is kept secure, with access limited to personnel charged with the processing of such data.

### **Safety**

While every effort has been made to ensure the safety of all participants, the organizers cannot be held responsible and/or liable for any personal accident, loss or damage to private property of those attending the conference.

### **Photo and Video Release**

By entering the event premises, and/or by my participation in this event, I am consenting to the use of my photograph, likeness or video or audio recording in whole or in part without restriction or limitation for any educational, promotional, or any other purpose for distribution in online and printed publications or any publication in other media. I release Constellation Consulting, LLC, and employees and each and all persons involved from any liability connected with the taking, recording, digitizing or publication of interviews, photographs, computer images, video and/or sound recordings.